

Lincoln Elementary



Preschool Handbook

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Mission and Vision Statement

Little Rebels Preschool is committed to providing a quality education for each child in preparation for early success and school readiness. We provide a safe and nurturing learning environment that promotes social, emotional, cognitive and physical growth, as well as developing the skills necessary to prepare them for kindergarten.

Guided by high expectations coupled with the knowledge that all children learn at different levels and speeds, our preschool staff will provide students with a wide range of educational experiences & fun opportunities that will help each child learn to the best of his or her abilities. We strive to provide a balance of child-directed and teacher-directed activities, as well as time for children to play, work individually, in small groups and in large groups.

We believe parents are an integral part of the educational process. In recognition of this important role, parent involvement is actively sought, encouraged and welcomed. We look forward to working closely with families, which will provide an integrated, comprehensive approach to learning.

Contact Information

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Preschool Admission

Non-Discrimination Statement:

Lincoln Elementary admits students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national or ethnic origin in administration of its educational policies, admission policies, scholarship programs, and athletic and other school-administered programs.

Children who are 3 years old by September 1st are eligible for entry into the 3's preschool program in the fall. However, please be aware that age alone does not automatically guarantee your child's acceptance into 3's preschool. Chronological age of the child may sometimes be

different from the developmental stage of the child. Therefore, decisions for entry into 3's preschool will be made by the preschool and elementary administration.

Children who are 4 years old by September 1st are eligible for entry into the 4's preschool program in the fall. However, please be aware that age alone does not automatically guarantee your child's acceptance into 4's preschool. Chronological age of the child may sometimes be different from the developmental stage of the child. Therefore, decisions for entry into 4's preschool will be made by the preschool and elementary administration.

Tuition

Monthly Fee

3's preschool:

- ½ Day: \$40
- Full Day: \$60

4's preschool: \$125/month

Tuition fees are due at the beginning of each month. You can bring money to the office or send it with your student in a marked envelope. If you need financial assistance, scholarships are available to those who qualify. Ask in the elementary office for an application.

Preschool Hours

Our school day begins at 8:20 a.m. and ends at 3:30 p.m.. Students are allowed in the building starting at 8:00 a.m. for breakfast. Please do not drop your child off any earlier as there will not be any supervision.

Preschool Closings

Please watch for reports about the weather in case of school closings or early dismissals. You can find information on www.marshallradio.net or news channels. Also, the school district will send a phone call to all families that have given their number to the school district.

Preschool Discipline Policy

The preschool classroom has specific rules. When boundaries and expectations are clearly defined, children feel secure. By setting rules and clearly communicating expectations, misbehaviors can be avoided, and children can develop self-discipline and self-control. This is a learning process for young preschoolers. We do expect mistaken behavior to occur. When it does, the student will be gently reminded of the rule they forgot. If the behavior continues, the child will be asked to "take a break" away from the group until they are able to show appropriate behavior. On rare occasion—if the child's behavior is too disruptive to the rest of the classroom,

the child may be taken into the hallway to calm down or to a quiet room to talk. If such an incident occurs, a note will be sent home and/or a call will be made to discuss the incident. If hurtful behavior happens more than three times, a parent/teacher meeting will be necessary. At this meeting, our hope is to come up with a plan for success. We believe that giving children choices is a great behavior management technique. Please encourage your child to let us know if they are having trouble in any way. Don't always assume that we already know. We can only "fix" what we are aware of. We are now a team and we look forward to working with both you and your child.

Preschool Educational Goals

Daily goals for all children consist of following the rules, working cooperatively, asking questions, and discovering new things. Also, your child will be given individual goals throughout the year based on progress and assessment.

Curriculum

Our developmentally appropriate curriculum is customized to meet each child's individual needs: socially, emotionally, physically, cognitively, and spiritually. Daily practices provide consistency while incorporating emergent curriculum which stimulates each child's unique interests, curiosity, and sense of discovery.

Our curriculum consists of:

- Learning names
- Handwriting
- Self-help skills
- The alphabet
- Colors
- Shapes
- Body parts
- Numbers
- Monthly themes
- Discovery learning centers
- Large and fine motor skills
- Interactive play and movement
- Behavior and manners teaching
- Patterning
- Sorting

Health Policy

For the protection of all children and staff, no child will be permitted to attend preschool if any of the following symptoms are exhibited:

- Vomiting or diarrhea (within a 24 hour period)
- Fever (temperature of 100 degrees Fahrenheit or higher within a 24 hour period without fever reducers)
- Acute cold
- Head lice (nits or bugs)

If your child becomes ill at school, you will be contacted to pick them up.

Attendance

Each day in preschool is a unique learning experience that cannot be recaptured. Attendance is compulsory unless unavoidable. Excessive absences may result in your child not being able to adjust to their teacher, peers, or to the classroom routine. It may also result in poor academic achievement. If there are excessive absences, a parent-teacher conference will be called.

Birthdays

Birthdays are a special occasion for young children and worthy of celebration. If you would like to bring treats (store-bought only) for the class on your child's birthday, please let me know. If your child has a summer birthday, we will celebrate their half birthday.

Class Parties

We have various class parties throughout the year. Please let the preschool teacher know if you are interested in helping when the party day gets closer.

Clothing

Please help your child "dress for success", so they can independently dress and undress for toileting. Remember that the way young children learn is through play, so they should wear washable play clothing. Consider shoes and boots that are Velcro or z-strap rather than lace and tie. These simple things will help your child feel successful. Sturdy shoes that do not slip off the feet are necessary for the playground and gym.

All children are required to have one complete change of clothing in case of accidents. Please label all items and place in a zip lock plastic bag with the name of the child clearly written on the outside.

Nap Procedures

Nap time is an important opportunity for growing, active children to rest and re-energize. All children will be expected to lay down during rest/nap time. They do not have to sleep, but they need to rest. Children are helped to relax by a variety of methods: darkened room, and soft music or story read. Rest time will last one hour and fifteen minutes for the 3-year-old preschool class. The 4-year-old preschool class will have twenty minutes of rest.

We ask that parents bring a small, soft blanket and/or a soft toy. This will help the child find comfort.

Toilet Training

Children must be completely toilet trained prior to enrollment in the three year old classroom. The preschool staff will work together as partners with the parents in assisting each child achieve the skills that are necessary for independent toileting and hygiene. However, if a child has two accidents in one day, the family will be notified to come and pick up the child for the remainder of that day. If the child continues to have frequent accidents on a daily basis, the preschool staff may consider asking the family to terminate the child from preschool enrollment until complete toilet training is achieved.

Outdoor Play

When weather permits, all children will go outside for recess. Please make sure your child has appropriate clothing, (coat, snow pants, boots, hat, and gloves) for all types of weather.

Field Trip

Field trips can be a valuable way to enrich, extend and reinforce classroom instruction, expose children to the outside world and give students and teachers opportunities to relate under different surroundings. Preschool students generally take two to three trips. Permission slips are also sent home prior to each specific trip. Parents receive ample notice of the trips and all students are expected to accompany their class if they are in school that day.