

# **Lincoln Elementary**



## **Distance Learning Plan**



# LINCOLN ELEMENTARY

Ivanhoe Public Schools  
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Ivanhoe, MN 56142  
Phone: 507-694-1540  
Fax: 507-694-1125  
[www.lincolnhi.org](http://www.lincolnhi.org)



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*Our mission: To make Lincoln HI a place of discovery, creativity, and community.*

Dear Lincoln Elementary Families,

The elementary staff who serve the Lincoln Elementary families have worked to prepare effective and engaging distance learning lessons for K-6.

Should you have any issues with Internet connections or the school-issued device, please contact Amber Hopper at [amber.hopper@ivanhoeschools.org](mailto:amber.hopper@ivanhoeschools.org).

The following is addressed in the Lincoln Elementary Distance Learning Plan:

- Child Care for Tier 1 Parents
- Nutrition- Food Service for the lunch and breakfast program
- Overview of distance learning (Learning Format and Contact Information)
- Attendance
- Parent Involvement
- Distance Learning- by Grade
- Specialists
- Video Tutorials- to assist with troubleshooting
- Staff Directory

Every effort has been made to ensure that ALL K-6 students will have equal access to their learning while Lincoln Elementary is in distance learning. If we can assist in any way, please do not hesitate to contact us.

Sincerely,

*Heather Anderson*

Heather Anderson  
Lincoln Elementary Principal

## Child Care

Executive Order 20-94 indicates that a school district that operates in a distance learning model “must provide school-aged care for Eligible Children at no cost during the time those children are not receiving instruction in the school building during regular school hours.”

The school-age care for children of critical workers is intended for extreme circumstances in which no parent or guardian is at home, as both parents or legal guardians in the child’s household are Tier I critical workers. If it is a two-parent household and one is not an essential worker, the school is not required to provide free school-age care to the family. School districts may also encourage parents or legal guardians of Eligible Children NOT to utilize the school-age care program if they can work from home.

### Tier I

- Healthcare and public health
- Law enforcement, public safety, and first responders
- Food and agriculture
- Judicial Branch (essential services)
- National Guard (activated under a Governor Executive Order)
- Educators in PreK through grade 12 settings
- School staff providing instruction or caring for children of critical workers
- Child care and school-age care providers

Executive Order 20-82 indicates that school districts may continue to run early childhood programs and charge on its regular sliding fee scale.

Should you (and the other custodial parent/guardian) fall into the Tier I category (and work out of the home) and require child care, please contact Heather Anderson at [heather.anderson@ivanhoeschools.org](mailto:heather.anderson@ivanhoeschools.org).

## Nutrition

Lincoln Elementary will be offering FREE meals to any child who attends Lincoln Elementary and is between the ages of 1 and 18. Meals will include lunch as well as breakfast items for the following day. Please reach out to Rebecca Johnson at [rebecca.johnson@ivanhoeschools.org](mailto:rebecca.johnson@ivanhoeschools.org) if you have any questions.

Families can pick up meals at our main entrance between 11:00-12:00. Deliveries can be scheduled for families who qualify for free and reduced meals.

Your student/s is signed up to receive meals if someone completed the survey specifying that you wanted your child/ren to receive the meals.

## **Distance Learning- An Overview**

### **Staff Availability:**

You can expect that in grades K-2, lessons will be streamed and/or uploaded for viewing at the most convenient time for the child and parent. These teachers will also have specified 'office hours' to answer questions during the day. However, they will not be available after 4PM.

You can expect that in grades 3-6, lessons will be live-streamed during the day. These teachers will also be available during their 'office hours' to answer questions and provide support. However, they will not be available after 4PM.

All grades will fit their distance learning into an 8:30AM to 3:30PM each day. You can expect that questions will be answered the following day if they are posted after 4:00PM.

### **Daily Time Commitments**

Daily time commitments include: viewing lessons and completing assigned work.

Grades K-2: Approximately 2-3 hours per day.

Grades 3-6: Approximately 3-4 hours per day.

## **Attendance**

Attendance will be taken each day and tracked through task completion for grades K-2. Students must attend live lessons for grades 3-6. Your child's teacher or I will contact you directly if there are concerns about your child's engagement/attendance.

If your child becomes ill and cannot participate in the day's lessons, standard attendance procedures will be followed. Please call or email Nancy Blanchette to indicate that your child is sick. Call Nancy at 507-694-1540 or email Nancy at [nblanchette@ivanhoeschools.org](mailto:nblanchette@ivanhoeschools.org).

Students will be expected to complete the assigned work once they are healthy and able to return to distance learning.

## Parent Involvement

Parents, it is probable that more will be asked of you. Distance learning will look and feel different than a 'typical' school day. Please be thoughtful and patient with teachers and support staff during this challenging time. Concerns and questions should be directed first to your teacher and then to me if you do not receive a response. We will do everything possible to address the problems that may arise.

At home, there are things that you can do to improve the odds that this will work. Please consider the following as we begin distance learning:

- Establish routines and expectation concerning assignments and lessons
- Designate a physical space for your child to study and work (free from distractions)
- Monitor the communication between your child and your child's teacher
- Establish times for quiet work
- Encourage physical activity and/or exercise
- Communicate your child's stress or worry with us if it becomes problematic
- Monitor your child's online activity
- Set rules around your child's social media

Thank you for your partnership! It does not go unnoticed or unappreciated.

## Distance Learning- By Grade

Preschool	3's PreK Tuesday & Thursday	4's PreK Monday, Wednesday, & Friday
Learning will continue onsite		

Kindergarten	Mrs. Campion
Communication with Students	Google Classroom & Google Meet
Communication with Parents	Email and Class DoJo
Daily Formal Lessons	Reading, Math, and Social Studies

1st Grade	Mrs. Vroman
Communication with Students	Google Classroom & Google Meet

Communication with Parents	Email and Class DoJo
Daily Formal Lessons	Reading, Math, and Social Studies

2nd Grade	Mrs. Campbell
Communication with Students	Google Classroom & Google Meet
Communication with Parents	Email
Daily Formal Lessons	Reading, Math, and Social Studies

3rd Grade	Mrs. Murphy
Communication with Students	Google Classroom & Google Meet
Communication with Parents	Email
Daily Formal Lessons	Reading, Math, Social Studies, and Science

4th Grade	Mrs. Otto
Communication with Students	Google Classroom & Google Meet
Communication with Parents	Email
Daily Formal Lessons	Reading, Math, Social Studies, and Science

5th Grade	Mr. Hennen & Mrs. Panka
Communication with Students	Google Classroom & Google Meet
Communication with Parents	Email
Daily Formal Lessons	Reading, Math, Social Studies, and Science

6th Grade	Mrs. Panka & Mr. Hennen
Communication with Students	Google Classroom & Google Meet
Communication with Parents	Email
Daily Formal Lessons	Reading, Math, Social Studies, and Science

## **Specialists- Gym, Music, Art, Special Education, and Title I**

Classroom teachers will post gym class activities on their Google Classroom page.

Music will not take place during distance learning. We do ask that 5th and 6th grade students practice playing their musical instrument during distance learning.

Special Education services will still be provided. Mrs. Peterson has written individualized distance learning plans for each student they serve. Parents will be asked to agree to the DLP by providing a signature and/or verbal agreement.

Title I services will still be provided via Google Meets or packets put together by Mrs. Moen.